

MINUTES
MARCH 11, 2021
7:00 PM

President Doug Bignell called the regular monthly business meeting to order. All council members, town marshal, sewer plant operator and town attorney were present. The Pledge of Allegiance was recited. John made a motion to approve the February minutes and the March claim docket. Steve 2nd. Motion carried.

Doug closed the regular meeting and opened the public hearing on the Unified Development Ordinance. The Planning Commission has approved the UDO and would like the town council to adopt. There were no comments either for or against and the Public hearing was closed.

The regular meeting was reopened. GRW has been working with the Planning Commission to develop the UDO. David made a motion to adopt the UDO, John 2nd. Motion carried. GRW will put it together in a searchable web page that will be added to our website.

Doug closed the regular meeting and opened a public hearing for the rezoning of the property at 5029 Iowa St. by Duane Lane who would like to divide the property and build 2 double similar to the ones he has already build in that area. The Planning Commission have approved the rezoning of the property from an R2 to an R3. There were no comments either for or against and the public hearing was closed.

Doug reopened the regular business meeting. Doug indicated that they would like to make the drive was that will run in front of the doubles a one way street going east with the doubles facing north. Doug has suggested Duane Lane as the name of the street. Steve made a motion to approve the rezone from an R2 to an R3. LeaAnn 2nd. Motion carried.

Old Business:

The capital asset management plan that Baker-Tilley proposed for \$5000 to \$10,000 that was tabled for more research was discussed. Doug did a google search and found that most companies started at the \$10,000 range. David made a motion that we hire Baker-Tilley to complete the capital asset management plan for the town, which is a requirement of the State Board of Accounts. LeaAnn 2nd. Motion carried.

There haven't been any submissions for the Town Seal contest. The art teacher at the high school indicated that she didn't have enough time to have anything done this year but would be interest in looking into for the 2021-2022 school year. We will wait until the fall and look into this project again.

Graham has a draft concerning the subject of late fees. He asked about imposing a limit for payment or if the council would like it to indicate a no cap limit. The council would like him to include the deputy clerk in the ordinance. Tabled until the April meeting

The subject of the deputy clerk was discussed. The deputy will be another set of eyes on deposits and will be added as a signatory to the bank accounts. The salary ordinance including the deputy clerk was tabled until the April meeting.

A noise ordinance was drafted and Graham has asked for feedback. Matt has forwarded the ordinance to the County Prosecutor and hasn't heard back. Matt and Graham will work on the ordinance and wait until they hear back from the prosecutor. Tabled.

New Business:

Nation Youth Service is April 23, 24, and 25. Doug has talked to churches in town and the youth pastor of the Clayton Christian Church is very interested. They have talked about trash cleanup of public spaces in town. He has also talked to Davis Floral and Carson McCleary for help. We will post on the website for volunteers and LeaAnn will talk to Cox's Plant Farm for contributions. Tabled.

A Supplemental Engagement letter for sewage works bond paid out of the BAN proceeds was present to the town council. John made a motion to accept the Supplemental Engagement Letter, LeaAnn 2nd and the letter was signed by council president Doug Bignell.

MCCSC has asked for donation for their end of the year staff breakfast. John made a motion that we donate \$400. David 2nd. Motion carried.

The liaison position will remain the same as last year.

Doug introduced a snow removal policy to the council which gives Pete the authority to call in help if needed. John suggested that we go back to spreading some sort of calcium because the pretreatment that we use is of no use if we have a big snow. He indicated that Rutledge from Danville would sell us a biodegradable substance as needed. The salt spreader is at Rob Meranda's. Steve will look into options and report back. Tabled.

The clerk asked about reimbursing Melody Herrin who owns Body Mechanix for the sewer charges she has paid since March of 2020 as she indicated that she has not worked out of that building since that time. The council declined the reimbursement as they felt she should have indicated she wasn't using the building and we would need some kind of proof that the building has been vacant for the last year.

There has been a lot of chatter concerning the monthly sewage rate increase. He discussed the open meetings and public hearings the town had, notification on the sewer bills, in the Hendricks Co. Republican at the Clayton Food Mart and the Post office. Doug indicated that being rude to anyone working in the office is not acceptable.

The clerk asked if there are any door to door solicitation forms or permits for such. LeaAnn will try find the ordinance concerning this and report back. Tabled.

Interviews are over for the town manager position with a few qualified candidates. The council would like to extend an offer to Rodd Hale as a part time town manager and enhance Pete Angricks job responsibilities to work part time and to get more knowledge of the town managers position. The \$42,000 pay for the town manager would be prorated and he will be offered \$807.70 bi-weekly with total salary being determined when the job is started. David made a motion to offer the town manager position to Rodd Hail and give Pete more responsibilities. John 2nd. Motion carried.

Matt is working to update the police policy procedure manual and would like to redo the entire manual with the help of Lexipol. He will find out the cost before the next town council meeting and can use some of the taser replacement money to help pay for the update.

He would also like to another Summer Concert in the spring, summer and late summer. LeaAnn suggested that the town pay for the band and we find organizations to do the food. Tabled.

Doug asked about the vandalism at the gazebo at the park. The camera is too far away to be able to see who is doing the vandalism. It was suggested that we put a camera on the mini barn and one in the gazebo. Matt will look in to the cost for putting Wi-Fi in the mini barn. Tabled.

Matt will also look into prices to upgrade the intercom system at the front door of the town hall.

Matt would like him, Doug and Pete to get together and go around town to look at the speed limits.

George is working with GRW concerning the Easement at the sewer plant. He presented three amended right of way easements that James Penner, Otis Mitchel and the Clayton Christian Church need to sign in front of a notary.

George has some old machinery at the sewage plant that needs to get rid of. Graham will get information to George on how to dispose of town owned equipment.

Chief Moffitt was not in attendance but did send his monthly report and indicated that 40% of the fire dept. personnel have been vaccinated.

The sidewalks on Cross St will be taken care of in mid to late April. The council would like Matt to ask the owners of the vehicles at Iowa and Cross to not park on the sidewalk.

There was a consensus of the town council that the meeting be adjourned.

Date

Doug Bignell, President

John Culley, Vice President

LeaAnn Davis, Councilman

David Ernst, Councilman

Steve Swartz, Councilman

ATTEST:

Ginny McKamey, Clerk-Treasurer