

MINUTES  
OCTOBER 8, 2020  
7:00 PM

The Clayton Town Council met at the Clayton Town Hall for its regular monthly business meeting. John Culley was absent. Steve Swartz joined the meeting through Team viewer because of illness. All other board members, town marshal, town manager, town attorney and sewer plant operator were present.

The Pledge of Allegiance was recited.

LeaAnn made a motion to approve the September 10<sup>th</sup> and September 15<sup>th</sup> minutes and the October claim docket. David 2<sup>nd</sup>. Motion carried.

Old Business:

The sign for the Town Hall was discussed. Because a quote from Stewart signs came in after the last vote the council discussed the two options again. Sign Solutions quote is \$30,276.34 with installation and Stewart Signs quote if \$33,697 with installation. LeaAnn likes the fact that Sign Solutions is out of Indianapolis where Stewart Signs is from Florida. Sign Solutions will take a \$20,000 down payment in 2020 and the balance will be due in 2021. Steve made a motion to accept the Sign Solution quote for \$30,276.34, David 2<sup>nd</sup>. Motion carried by a unanimous vote.

Parking on 39 was discussed. The National Traffic Safety Board suggests that parking be 30 feet from an intersection. The council discussed asking the owner of the Post Office building if it would be possible to make a parking lot at the north end of the property. Also talk to Randy Denny concerning parking at the lot directly east of the Food Store. They also discussed putting a sidewalk in just north of the Harbison building for safety. For now we will reapply yellow paint at the intersections of Michigan and State Rd 39 to keep vehicles from parking so close to the intersection. Tabled.

## New Business:

David Ernst made a motion to adopt the 2021 budget, LeaAnn Davis 2<sup>nd</sup>. Motion carried.

Adam Steuerwald from Barnes & Thornburg discussed the Consideration of Bond Ordinance #2020-11 with the town council. He explained the process of adoption of the Bond Ordinance and the Introduction and adoption of the Rate Ordinance. Deen Rogers was on Team Viewer and explained what the BAN would be used for, the amount the town would be financing with a BAN and through SRF.

Mr. Steuerwald went through the Authorizing Document to issue the BAN and ultimately a Bond. There is a monetary cushion in case bids come in high so the town will not have to rebid or go through another ordinance change.

David Ernst made a motion to suspend the rules of adoption for Ordinance #2020-11. Steve Swartz 2<sup>nd</sup>. Motion carried unanimously. LeaAnn made a motion to approve Ordinance #2020-11, Steve 2<sup>nd</sup>. Motion carried unanimously.

Rate Ordinance #2020-12 was introduced and a public hearing will be held on October 27<sup>th</sup> at 7:00 pm at the Town Hall. The rate for commercial was discussed and it was decided that we will introduce it as is and the rate can be reduced at the adoption.

Mr. Steuerwald presented an amended engagement letter which was the same as the last letter that the town signed but the fees will go from \$32,500 to \$50,000, which will be paid from the BAN monies. The council consented that president Doug Bignell sign the letter of acceptance.

A transfer of funds was read, transferring \$500 in the General Fund from 101001310 CPA services to 101001236 Misc. Supplies, NOC, and \$500 in the MVH fund

From 201001310 Snow Removal to 201001245 Misc. Supplies NOC, and \$1000 in the EDIT fund from 444001318 Grant Fund to 444001210 Misc. Park Supplies for a

total transfer of \$2000. David made a motion to accept the transfer of funds. LeaAnn 2<sup>nd</sup>. Motion carried unanimously.

Matt Oliphant asked if the council had any thoughts on restricting trick or treating. It was decided that there will be no restrictions, trick or treating from 6:00 pm to 8:30 pm and we will post on our Facebook page and web site that if you want trick or treaters to keep your porch light on.

Matt reported that the new reserve has started his duties. He also indicated that the music in the park went well but feels that next year we should do more advertising and get some more ideas.

Fire Chief Moffitt reported that they had only 4 runs in town for the month and that the fire dept. has been approved by the county for a new ambulance with TIF money.

George questioned the ordinance for animals in town particularly the number of animals limited per household. David suggested that we contact neighboring communities to see how they handle kennels, etc. Dan will check with American Legal Publishing concerning the ordinances that we have in our book.

George asked if he would be able to cash out his 4 weeks of vacation since he hasn't been able to use them this year. His contract says he can only carry one week over to the next year. The clerk will check with the SBoFA to see what is allowed.

Dan indicated that even though we will not be trying for a Community Crossing grant next year, he would like to update of Pavement Asset Management Plant through HWC for under \$5000. Doug indicated that IUPUI has a program where a student, who is overseen by their professor, can do the PAM that is approved by LTAP and helps them get their Master's Degree. Dan will look into this.

By a consensus of the council, the meeting was adjourned.

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Date

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Doug Bignell, President

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John Culley, Vice President

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LeaAnn Davis Councilman

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David Ernst, Councilman

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Steve Swartz, Councilman

ATTESTL

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Ginny McKamey, Clerk-Treasurer

MINUTES  
OCTOBER 27, 2020  
7:00 PM

The special meeting was called to order by President Doug Bignell. John Culley was not in attendance. The Pledge of Allegiance was recited. The special meeting was closed and the Public Hearing for the sewage rate ordinance increase was opened.

The public hearing was held to establish sewer rate changes for the town by amending ordinance 2019-2. There were no comments either for or against in consideration of a sewer rate increase. President Doug Bignell closed the public hearing and reopened the special meeting.

A motion was made by David Ernst to adopt Ordinance #2020-12, An Ordinance amending Ordinance 2019-2, establishing new sewer rates and charges for the Town of Clayton. Steve Swartz 2<sup>nd</sup>. Motion carried unanimously.

Consideration of a Loan Agreement Commitment Letter from First Internet Public Finance Corp. was introduced. Deen Rogers from Baker-Tilley explained the document and the terms of the agreement. It is for a one (1) year term but did indicated that we are anticipating closing on the SRF loan in March of 2021 at which time the loan can be paid in full. We can wait to submit the document after the objection period expires. Deen indicated that the money will be wired to the Town and he will get all needed information for the transfer. David made a motion to accept the commitment letter and have it signed by the Town Council President and the Clerk-Treasurer. LeaAnn 2<sup>nd</sup>. Motion carried unanimously.

A supplemental engagement letter from Steuerwald, Witham & Youngs, LLP for a fixed fee amount was accepted by a motion from Steve Swartz, 2<sup>nd</sup> by David Ernst. Motion carried unanimously.

An agreement with HWC Engineering to do a minimal PAMP update, which will keep us current for grant applications, was introduced by Dan Slattery. He indicated that they will do a major update in 2021 and will rerate all the town

streets. LeaAnn made a motion to accept the agreement with a fee not to exceed \$5000. Steve 2<sup>nd</sup>. Motion carried unanimously.

Dan reported that the funds spent to redo the meeting room came to \$13,066.64 and that we must be certified by the state in order to be reimbursed by the CARES act. Doug signed the document request and was notarized by the Clerk-Treasurer. After the certification request is granted, Dan will send in the receipts that we have accrued for our reimbursement. Deen Rogers indicated that Public Safety costs from March through October are also reimbursable through this program.

There was a consensus of the town council that the meeting be adjourned.

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Date

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Doug Bignell, President

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John Culley, Vice President

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LeaAnn Davis, Councilman

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David Ernst, Councilman

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Steve Swartz, Councilman

ATTEST:

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Ginny McKamey, Clerk-Treasurer